

Weakley County Board of Education



Monitoring:

Descriptor Term:

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Compensation Guides and Contracts

5.110

6/7/2018

- 1
2 All Certified personnel must make a written contract with the Board at a fixed salary per month
3 before entering upon their duties.¹
4
5 The director of schools shall establish the salary rating of each person employed and shall
6 recommend such salary rating to the Board for its approval.²
7
8 Salaries of all employees, including substitute and supplemental pay, shall be paid by the Board.
9 No payment to any employee for service performed on behalf of the school system shall be made
10 from any source other than the Board.³
11
12 Contracts for administrators and system-wide professional personnel shall include two-hundred
13 (200) days of responsibility, plus twenty (20) days for each additional month assigned by the
14 Board. Each contract shall provide:⁴
15
16 1. A minimum of one hundred and eighty (180) working days;
17 2. A minimum of five (5) days for in-service education;
18 3. Ten (10) vacation days; and
19 4. Five (5) days as designated by the Board. (Teachers shall use one (1) day for parent-teacher
20 conferences.)
21
22 The school calendar adopted by the Board each year shall become part of each employee's
23 contract.
24
25 Salaries and supplements may be paid from revenue derived from sources other than taxes,
26 provided the revenue is deposited with and salaries paid through the Board. This includes
27 donations or contributions from individual, civic or other non-school related sources of funds
28 from individual school activity funds, such as gate receipts and concessions.^{1,5}

Legal References:

¹ TCA 49-2-203(a)(1); TCA 49-5-408

² TCA 49-5-402

³ TCA 49-3-306; TCA 49-5-709; TCA 49-2-203(a)(1)

⁴ TCA 49-6-3004

⁵ TCA 49-6-2006; *Tennessee Internal School Uniform Accounting Manual*;
Section 5-6

Cross References:

1.800 School Calendar

2.400 Revenues

2.802 Payroll Procedures

2.803 Salary Deductions